

Hereford Allotment & Leisure Gardeners

Site Rep Meeting Minutes

Date: 20th October 2025

Attendees: Tasha Bennett (TB), Chris Yapp (CY), Val Simms (VS), Malcolm Watkin (MW), Jo Simms (JS), Derek Mumford (DM), Annie Jones (AJ), Pauline Shannon (PS), Dan Watkins (DW), John Rosser (JR), Jan Poole (JP), Lynne Renton (LR), David Fletcher (DF)

Apologies: Mick Paine (MP), Roy Matthews (RM),

Chair: Pauline Shannon (PS)

Previous minutes: All OK

Matters arising: None

PS welcomed Lynne Renton who has a plot at Corporation Farm and interested in becoming a Trustee.

Site rep reports by exception

Ash: Update from PS:

- Water reading: 977
- One plot holder has resigned and the plot has been relet
- Letter of concern may be required. PS will let DM if she has not heard anything by the end of the week.
- PS has arranged for Welsh Water to turn the water off on 3rd November

College: Update from JS:

- Water reading:
- Two half plots will be swapped (Christmas switch over)
- Two plots which JS is chasing up, letter may be needed.
- Grass cutters were on site on Saturday - the grass was flattened more than cut as it was so long. Left a lot of mess. Concerned over health & safety, no protective equipment was worn by the contractor. The contractor parked half in / half out the gate which would prevent access in the event of emergency. The contractor was on and off site within 15 minutes. Loaded, unloaded and gone within this time frame.

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- Request from JS when the hedge is cut, it is cut as far back as it was 2 or 3 years ago.

Corporation: Update from AJ:

- Water reading: 2181
- Quietening down on site.
- One person has given up half a plot and one plot holder is long term poorly. One considering giving up half a plot.
- One plot holder has had a letter as not keeping on top of things and no communications.

Drybridge: Update from DW:

- Water reading: 022168
- Grass cut Saturday was long. The health & safety of the contractors was very poor.
- A couple of tenancy agreements have been terminated.
- Recently relet a plot.
- Hardcore will be required for a path has been dipped on the backroad. VS advised DW to call Radbournes. MW advised to ask for 1 tonne.

Eign: Update from CY:

- Water reading: 394 water turned off on tanks.
- A letter of concern has been issued.
- A letter of concern required CY will forward DM the details.

Holmer: Update from TB:

- Water reading: 4890 skate park:
- All plots let.
- Gate is dropped. MW contacting the contractors, TB also spoke with the contractor and he said a wheel should be fitted to the bottom. MW will speak with the contractor about this.
- Thank you to all involved with getting the 'new' toilet up and running DM, MW and PS husband. Will arrange for a lock to go on the inside of the new toilet door and for the old toilet to be taken down and scrapped.

Rockfield: Update from DF:

- Water reading: 07898

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- Section of hedge needs cutting.
- Two letters of concern are required. DF shared details with DM. One is still on probationary 6 months.
- Two plots will become available to let at the end of the year.
- One plot available to let.

Westfaling: Update by email from JP:

- Water reading: 01268
- Two plot holders possibly giving up.
- Two plots need new measurements for JP will do this and send.
- The apple tree near the toilet is very large. MW will speak with the contractor.

Wordsworth: Update from MW:

- Meter reading: 6487
- A couple of plot holders may be giving up.
- All relatively quiet.

AOB:

- DM, the larger sites should have assistant reps for the sites that don't have them. JS and DW will ask on their sites. DF will ask for Rockfield. DF and JS have helpers they can call upon for help if they need it.

END OF MEETING

Next meeting Monday 17th November @ 19:00 @ The Railway Club